

THE HOWE GREEN EDUCATIONAL TRUST LIMITED

Registered Office:

Howe Green House, Great Hallingbury, Bishop's Stortford, Herts, CM22 7UF

Telephone: (01279) 501300 Fax: (01279) 501333

Little Oaks Nursery

FEEE Policy

Under FEEE (Funded Early Educational Entitlement) up to 38 weeks per year can be offered with a registered provider. Little Oaks is an Independent Nursery located in the grounds of Howe Green House School and is open in line with the school term dates for 35 weeks per year. Therefore, you will not be able to claim the full 38 weeks at this setting. We do NOT offer the extended entitlement of 30 hours at this setting.

There are a limited number of funded only places offered on a first come, first served basis. In the first instance please speak to the Nursery Manager to discuss availability. If no places are available you can ask to be placed on the waiting list for a fully funded place. Please note the expectation is that fully funded places are offered to those who, for financial reasons, would otherwise be unable to access paid for sessions.

Funded places are available each afternoon from 12.45pm – 15.45pm and meet all the learning and development requirements under the Early Years Foundation Stage (EYFS).

Voluntary Chargeable Extras for additional goods and services - consumables

For those in receipt of funded hours (as opposed to funded only places) it should be noted that whilst the afternoon sessions are free of charge there will be a voluntary chargeable extras fee of £10 per session applied which covers additional enrichment activities that are offered each term. Many of the enrichment activities are delivered by qualified teachers and or specialist staff who teach across the whole school and include:

Language carousel

Cookery

Educational visitors into school

Woodland School

STEAM Curriculum

Library visits

Mindfulness sessions

Letters and sounds delivered by a qualified teacher

Music and singing

Visits to Reception class for transitional purposes

Cultural celebrations including Diwali, Chinese New Year, Black History Month, Christmas and Easter.

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In addition there are numerous events throughout the year including farm animals visiting the nursery, termly parties to celebrate Christmas, and Summer, card and gift making for special occasions including Religious festivals, Mothers and Fathers Days, etc. Special Mothers Day Tea Party, Fathers Day celebration.

Eligibility

In line with our funding Contract, funding is only available to children attending Little Oaks Nursery and is not available to any child of Reception Class age.

Your child becomes legally entitled to receive FEEE for up to 15 hours of childcare a week, from the term after their third birthday. For clarity, the relevant dates / terms are set out below:

A child born between...	Becomes eligible for funding on the
1st April and 31st August	1st September following their 3rd birthday
1st September and 31st December	1st January following their 3rd birthday
1st January and 31st March	1st April following their 3rd birthday

How to claim the FEEE

Once you have enrolled at Little Oaks your child's date of birth will be tracked and when eligible you will automatically receive a Parent/Carer Declaration Form via email from the Finance team at Howe Green House. Please follow the instructions provided. Please note we are unable to process funding without the completed form being returned by the due date. If your child is joining us part of the way through a term, you may not be entitled to any FEEE for that term. Please ask the Finance team for more information.

Funding for Two Year Olds

With effect from April 2024 a new entitlement for two years olds of 15 hours per week will be available to working parents with an annual income no higher than £100k, and for families receiving some additional forms of support. Further information for parents about eligibility can be found by visiting the Best Start in Life parent hub at <https://www.beststartinlife.gov.uk/>

Please note that as we do not offer the extended 30 hours of free childcare only 15 hours can be accessed